

New Durham parks and Recreation Commission
Meeting Minutes September 20, 2012
New Durham School 6:30PM

Call to Order: 6:40PM

Attendance: Kristyn Bernier, Marcia Berry, Sherri Brulotte, Dot Veisel, Kellie Chase
Excused absences: Jennifer Nyman, Sheri Joy, Laura McCarthy

Creative Kids Club:

Laura is back to work!

The finances for the program are positive with only inactive accounts owing the program money. There are several significant outstanding balances which are being handled through small claims.

The issue of the cost for snack for a part time, after school program was discussed, and Laura is open to re-visiting the amount she is purchasing and providing for the children. Breakfast and lunches are available through the school at very reasonable rates, and all children have free access to fresh fruit and vegetables during the day, as well as options for mile three times per day. The Commission has asked Laura to provide healthy snacks, however to reduce the cost per child. An idea was mentioned to give parents the option for larger snacks and milk at an extra cost if they wish.

Dot and Sherri continue to meet regularly with the CKC staff, handling the day to day running of the program. Both report back to the group with updates and any issues.

Recreation Director:

Kellie requested signatures for the PO's for the soccer t-shirts. Each team must provide one week of concession coverage. We have already lost three weeks of games to other communities as a result of the difficulty in finding volunteer help in the concession stand. This is an ongoing issue that the group is hoping to fix through "training" new parents just as other programs do in the area. Concession is a mandatory part of the season. Kristyn will continue to open and close the stand each Saturday and be the trouble shooter for the soccer season.

Kellie requested permission to hire a local student to assist with bingo on Sundays. She has been given permission to hire, but to make certain that the employee has all necessary paperwork completed and that the individual understand his or her responsibilities each week.

Kellie has received a \$2500 grant through Liberty Mutual for participating in a questionnaire. Merrie Marks is the contact for this.

Kellie advised that the raft and ropes at the beach will be pulled this week, and the port a potty has been removed. She has requested to purchase a picnic table for the beach.

Kellie provided an overview of some programs for the fall, including an American Girl Doll party.

Kristyn advised the group that the Recreation Director's job description has not been updated since Kellie was hired, and that some changes need to be made to it, to include that the rec director reports directly to the Commission and not the Town Administrator.

Halloween Haunted Halls is scheduled in the school for Friday October 26, 2012, and Chief Bernier has announced that trick or treating will occur on the traditional date of October 31. Kellie will also have the Halloween Party following the haunted halls.

The date of the Craft Fair is December 1, 2012. Kristyn needs to send out registration forms and touch base with vendors.

The 250th celebration survey results have not come in as hoped. Ideas were discussed to get more student and family participation, to include an incentive for the class bringing in the most parent responses.

Dot advised that Rec Commission input has been requested for the Master Plan. With regard to recreation issues, Dot has asked the group to assess the Master Plan and notate which items should continue, be removed or suggested.

Ball field expenditures were discussed with what items the group would like addressed this year and next. Irrigation, benches, lighting, uniforms, equipment, guard rails and dugout slabs were mentioned.

The group discussed budget ideas and where increases and decreases are needed. The draft plan appears as though it will be in line or less than the FY 2012 budget.

The group remained in public session throughout with no votes necessary for the meeting.

The next meeting was scheduled for Wednesday, October 24, 2012 so that Jennie Nyman could attend and to make certain all needs are covered for the Halloween event.

Meeting adjourned at 10:15PM.

Respectfully submitted,

Kristyn Bernier, Chair.